

ORDINANCE 06-94
(continued)

SECTION 5. COMPENSATION FOR NON-ELECTED OFFICERS

a. The office of City Administrative Officer shall have a salary of \$32,000 per year. The office of City Clerk shall have an hourly rate of \$8.00 per hour or a yearly salary of \$20,800 as the Mayor decides depending on the requirements and qualifications of the City Clerk. Following the first 12 months of employment with the city, both officers shall be eligible to draw their salary for up to fifty-two (52) days maximum within any given fiscal year as short-term sick leave as long as the absence is required in writing by an attending physician. Unused sick leave pay or benefits may not be carried over to any subsequent fiscal year.

b. ~~Pay for a sick leave period shall not exceed the above specified time for any one leave request. Following the use of any 52 sick-leave days, return to full-time work for eight (8) continuous weeks shall be required before eligibility for any subsequent disability period begins. All salaried non-elected officers shall understand that in addition to working normal working hours, they shall also be subject to call-in and extra duty outside normal working hours on an as needed basis and the fixed yearly salary includes all such work. Likewise, occasional time-off for personal business may be permitted by the mayor without affecting the yearly salary. Normal working hours shall be set by the mayor and subject to approval by the City Council. Both officers shall have up to eight (8) paid holidays per year and 2 weeks paid vacation per year with no carry overs. Eligibility for paid holidays and paid vacation shall come due following twelve (12) months of continuous employment. Should it require that an officer needs to work on a scheduled holiday, that officer may schedule a day off to replace the worked holiday. No replacement off-days shall be carried over to any subsequent fiscal year. Holidays shall be established by the Mayor. Vacations shall be scheduled by the city's fiscal year instead of calendar year and will be required to be approved in writing by the Mayor in order to receive pay. The Mayor shall have the authority to deny vacation requests for any reason that is deemed to be in conflict with the best interest of the city business or activities. Salaries, wages, compensation expenses, etc. shall be divided between all appropriate funds as the Mayor deems necessary to ensure adequate and fair distribution.~~

SECTION 6. SEVERABILITY

If any section, paragraph, sentence, clause, or provision of this ordinance shall be held invalid, the invalidity of same shall not effect any of the remaining provisions of this ordinance.

SECTION 7. ORDINANCES IN CONFLICT REPEALED.

All ordinances, resolutions, orders, or parts thereof in conflict with the provisions of this ordinance, but only to the extent of such conflict, are hereby repealed.